



ZONING ENFORCEMENT DIVISION
201 N. Stone Avenue, 1st Floor
Tucson, Arizona 85701-1207
(520) 740-6740

APPLICATION FOR HOME OCCUPATION

APPLICANT'S NAME: _____ PHONE #: _____

MAILING ADDRESS: _____ ZIP: _____

HOMEOWNER'S NAME (if different): _____

HOME OCCUPATION TYPE: _____

BUSINESS NAME: _____

HOME OCCUPATION ADDRESS: _____

CITY/STATE: _____ ZIP: _____

FEE: \$132.00 (make check payable to Pima County Treasurer)

Pima County allows home occupations in all rural and residential zones. Section 18.03.020H defines a home occupation as AA commercial activity carried on by the occupant of a dwelling as a secondary use.”

This means that an approved home occupation must meet conditions set forth in the Pima County Zoning Code. In order to determine if your proposed home occupation meets approval, complete the requirements on the following page and mail to the address shown above.

(OFFICE USE ONLY)

ZONE _____ CONDITIONS/COMMENTS _____

BASE MAP # _____ APPROVED BY _____ DATE _____

PREVIOUS ZONING COMPLAINT YES/NO _____ DATE _____

TYPE _____

FEE: \$132.00 CHECK # _____ RECEIPT# _____ PERMIT #: _____

A. HOME OCCUPATIONS ARE PERMITTED SO LONG AS THEY MEET THE FOLLOWING STANDARDS:

1. A home occupation permit is required to be obtained from the chief zoning inspector;
 - a. The home occupation permit shall apply only to a full time occupant of the dwelling.
 - b. If there is a change in use, a new home occupation permit shall be required.
2. The home occupation must be conducted within a dwelling or a detached accessory building of not more than 200 square feet.
3. There shall be no public display of stock-in-trade upon the premises.
4. Not more than one nonresident of the premises may be employed in the home occupation.
5. Not more than one-fourth of the floor area of one story of the main dwelling, OR, a detached accessory building of not more than 200 square feet in area may be used for the home occupation.
6. No equipment or material associated with the home occupation shall be stored outdoors.
7. The residential character of the dwelling, and subject property shall not be changed by said use.
8. Such occupation shall not cause any sustained, unpleasant, or unusual noises or vibrations or noxious fumes or odors, or cause any traffic congestion in the immediate neighborhood.
9. All parking used in conjunction with the home occupation shall be on site, and shall not include commercial parking features such as wheel stops, parking lanes or striping.
10. No more than one vehicle may be used in conjunction with the home occupation. This vehicle shall not exceed eighteen feet in overall length and seven feet in overall height and must be parked on the private property. If the vehicle displays any advertising or other indication of the home occupation or any product or service, it shall be stored in a carport or garage or shielded from view from adjoining properties and the street by landscaping, fencing, or other suitable material.
11. Home occupations shall not provide overnight accommodations.
12. Home occupations shall serve no more than five clients in one day and no more than two clients at any one time.
13. The maximum sign area permitted shall not exceed two (2) square feet. The maximum height of any ground sign shall be four feet. Any advertising or signage must meet the required front yard setback of the house.
14. Storage of chemicals determined toxic by Health Department guidelines requires approval by the Pima County Health Department.
15. The following uses shall not be permitted as home occupations: auto repair and service, veterinarian service, kennels, pet grooming, commercial food preparation, mortuary or embalming service, tattoo parlor, welding service, or any commercial use not customarily associated with home occupations as a secondary use.

I, THE UNDERSIGNED, REPRESENT THAT ALL THE FACTS IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE. I AGREE TO THE CONDITIONS OF THE HOME OCCUPATION AND I UNDERSTAND THAT VIOLATION OF THESE REQUIREMENTS WILL VOID THE HOME OCCUPATION APPROVAL.

Signature of Applicant

Date

B. FLOOR OR PLOT PLAN: (see example)

1. Floor Plan:
 - a. Provide a floor plan of the main dwelling on page 3 if conducted inside the home.
 - b. Provide total square feet of residence.
 - c. Provide total square feet of room or area that will be used for the home occupation.
2. Plot Plan: If a detached accessory building is used instead of the home, write in the total square feet _____ and complete the plot plan on page 3 showing:
 - a. Location of all existing buildings and their estimated square footage.
 - b. Access into lot from street, the street's name, and address of the house.
 - c. North direction indicated by an arrow and the "N" designation.
 - d. Parking area used for home occupation vehicles.
 - e. Lot dimensions

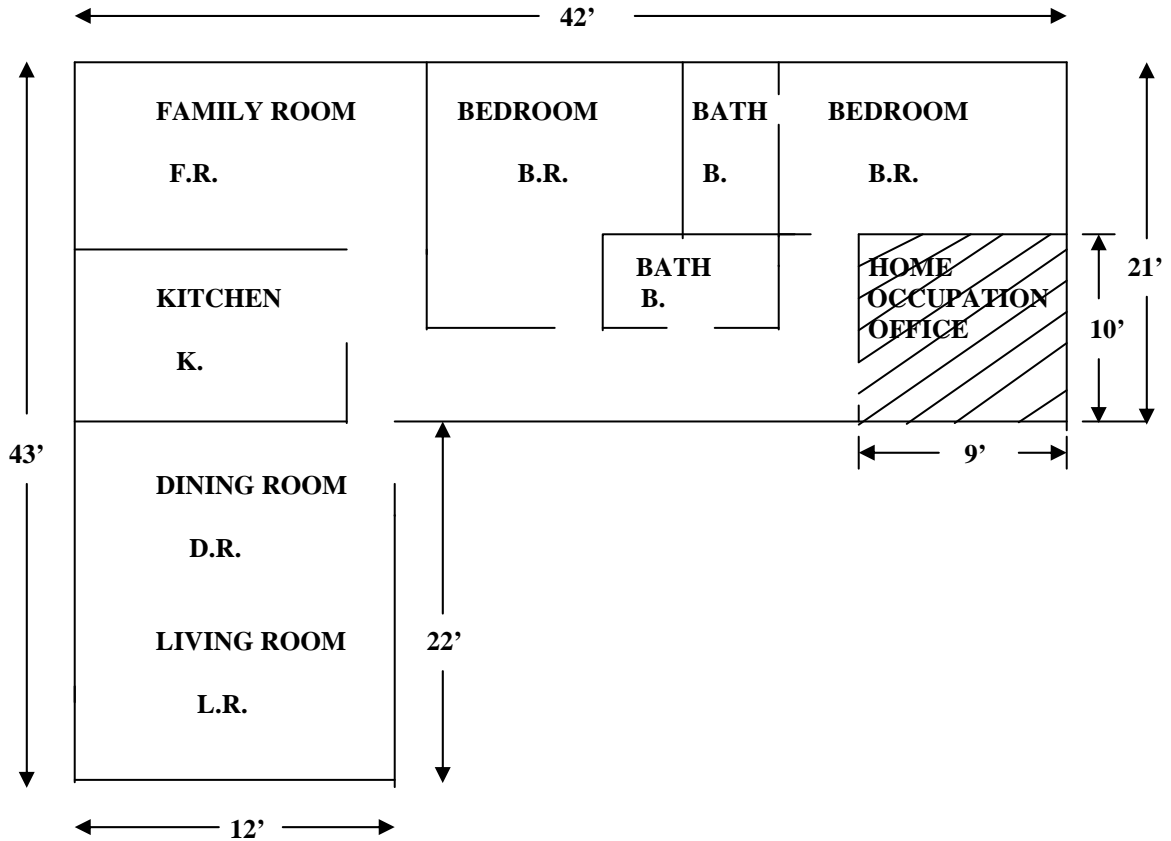
- C. PROVIDE A BRIEF DESCRIPTION OF THE HOME OCCUPATION
- D. LETTER OF AUTHORIZATION *(if not the owner)*
- E. A \$132.00 ZONING FEE

FLOOR PLAN

Total square feet house _____
Total square feet home occupation _____

PLOT PLAN

FLOOR PLAN EXAMPLE
SHOWING LOCATION OF HOME OCCUPATION AND DIMENSIONS.



Total square feet house 1146
 Total square feet home occupation 90

PLOT PLAN

