



Pima County Development Services Department  
Development Review Division  
Wastewater Section

Sewer Improvement Plan (Submittal by Appointment) Form

PLEASE FAX THIS FORM TO (520) 740-6380

**Basic Plan Information (Please Circle Y or N)**

- (Y / N) Do the plans have any 12" or larger proposed sewers? If yes, what sizes? \_\_\_\_\_
- (Y / N) Do the plans show any sewers crossing major washes (Q > 500 cfs) that are subject to scour?  
If Yes, please include scour calculations with submittal (not needed if sewer is in paved road).
- (Y / N) Do the plans propose a Force Main or Pump Station?
- (Y / N) Does this project have an Active Permit?  
If Yes, has Field Engineering approved the changes? \_\_\_\_\_
- (Y / N) Are there any unusual design elements that require special attention? Explain: \_\_\_\_\_

**Other Required Information**

G # (if 2<sup>nd</sup> or subsequent submittal) \_\_\_\_\_  
Full Project Name (including lot numbers): \_\_\_\_\_

Submittal # (1<sup>st</sup>, 2<sup>nd</sup>, Revision 1, etc.): \_\_\_\_\_  
Number of sheets: \_\_\_\_\_ If submitting a revision, how many sheets are affected? \_\_\_\_\_  
Number of manholes in plan: \_\_\_\_\_  
Need appointment no earlier than: \_\_\_\_\_  
Engineer/Contact Name: \_\_\_\_\_  
Company name: \_\_\_\_\_  
Phone/Fax number: \_\_\_\_\_  
Email address: \_\_\_\_\_

Sign: \_\_\_\_\_  
Date: \_\_\_\_\_

1<sup>st</sup> Submittals will not be accepted without the completed & signed checklist. A copy of the 1<sup>st</sup> Submittal Checklist and Fee Schedule can be found in the Wastewater section of the Pima County Cook Book or online at [Pimaxpress.com/Dev\\_Review/Default.htm](http://Pimaxpress.com/Dev_Review/Default.htm). All incomplete submittals will be sent back and a new appointment will have to be scheduled. If you have any further questions, please contact Olivia Cañez at 740-6586.

**For Office Use Only:**

Fee \$ \_\_\_\_\_ Hours \_\_\_\_\_ Date Entered \_\_\_\_\_ Checklist    Y    NA     
Scheduled Drop-off Date \_\_\_\_\_ Scheduled Pick-up Date \_\_\_\_\_  
Scheduled Review Date \_\_\_\_\_ Actual Pick-up Date \_\_\_\_\_  
# of Days to Review \_\_\_\_\_