



Pima County Development Services Department  
Development Review Division  
Wastewater Section

Sewer Improvement Plan (Submittal by Appointment) Form

PLEASE FAX THIS FORM TO (520) 740-6380

**Basic Plan Information (Please Circle Y or N)**

- (Y / N) Do the plans have any 12" or larger proposed sewers? If yes, what sizes? \_\_\_\_\_
- (Y / N) Do the plans show any sewers crossing major washes (Q > 500 cfs) that are subject to scour?  
If Yes, please include scour calculations with submittal (not needed if sewer is in paved road).
- (Y / N) Do the plans propose a Force Main or Pump Station?
- (Y / N) Does this project have an Active Permit?  
If Yes, has Field Engineering approved the changes? \_\_\_\_\_
- (Y / N) Are there any unusual design elements that require special attention? Explain: \_\_\_\_\_

**Other Required Information**

- G # (if 2<sup>nd</sup> or subsequent submittal) \_\_\_\_\_
- Full Project Name (including lot numbers): \_\_\_\_\_
- Submittal # (1<sup>st</sup>, 2<sup>nd</sup>, Revision 1, etc.): \_\_\_\_\_
- Number of sheets: \_\_\_\_\_ If submitting a revision, how many sheets are affected? \_\_\_\_\_
- Number of manholes in plan: \_\_\_\_\_
- Need appointment no earlier than: \_\_\_\_\_
- Engineer/Contact Name: \_\_\_\_\_
- Company name: \_\_\_\_\_
- Phone/Fax number: \_\_\_\_\_
- Email address: \_\_\_\_\_

Sign: \_\_\_\_\_  
Date: \_\_\_\_\_

1<sup>st</sup> Submittals will not be accepted without the completed & signed checklist. A copy of the Checklist and Fee Schedule can be found online at <http://www.pimaxpress.com/SubDivision/Forms.htm>. All incomplete submittals will be sent back and a new appointment will have to be scheduled. If you have any further questions, please contact Olivia Cañez at 740-6586 or [Olivia.Canez@dsd.pima.gov](mailto:Olivia.Canez@dsd.pima.gov).

**For Office Use Only:**

- Fee \$ \_\_\_\_\_ Scheduled Hours for review \_\_\_\_\_ Checklist included \_\_\_\_\_  
1<sup>st</sup> submittals only
- Scheduled Drop-off Date \_\_\_\_\_ Scheduled Pick-up Date \_\_\_\_\_
- Scheduled Review Date \_\_\_\_\_ Hours of Review \_\_\_\_\_